

**APPLICATION FOR ZONING
BYLAW AMENDMENT**

City of Rossland
1899 Columbia Avenue
Rossland, British Columbia



Application/File No. _____

The information requested in this form is required to expedite the application and assist the staff in preparing a recommendation.

This form is to be completed in full and submitted with all requested information and Application Fees. For Assistance, please refer to the Guide to Zoning Bylaw Amendments.

1. Applicant & Registered Owner

Applicant's Name: _____

Address: _____

City: _____ Postal Code: _____

Telephone: _____ Email _____

Registered Owner's Name: _____

Address: _____

City: _____ Postal Code: _____

Telephone: _____ Email _____

2. Subject Property

Legal Description in Full: _____

Location of Property (street address, general description or map): _____

Size of Property (area, number of parcels): _____

Present OCP Designation: _____

Present Zoning Designation: _____

Description of the Existing Use/Development: _____

Proposed Zoning Designation: _____

Description of Proposed Development: _____

Existing or Readily Available Services:

Services	Currently Existing		Readily Available*	
	Yes	No	Yes	No
Road Access				
Water Supply				
Sewage Disposal				
Storm Sewers				
Stormwater Management				
Hydro				

*Readily Available means services can be easily extended from the existing mains to the subject property.

Proposed Water Supply Method: _____

Proposed Sewage Disposal Method: _____

Proposed Storm Drainage Method: _____

Approximate Commencement Date of Proposed Project: _____

3. *Reasons and Comments in Support of the Application*
(Attach separate sheet if necessary)

4. *Attachments*

The Applicant shall submit the following plans and information at time of application:

- ❑ Proof of Ownership (a title search dated no more than 30 days prior to submission of the application);
- ❑ Written authorization from the registered property owners which allows the applicant to apply on behalf of the owner, if the applicant is not the registered owner;
- ❑ A dimensioned sketch plan drawn to a minimum scale of 1:1,000 showing the parcel or parcels to be rezoned and the location (dimensioned from property lines) of existing buildings, structures and any natural features on or adjacent to the property;
- ❑ A dimensioned site development plan drawn to a minimum of 1:1,000 showing proposed buildings, structures, vehicle access, parking layout (with individual parking stalls clearly indicated) and site landscaping;
- ❑ A contour map (plan) drawn to a minimum scale of 1:1,000 with a contour interval of one metre, if warranted by the topographic condition of the property;
- ❑ A dimensioned sketch plan drawn to a minimum of 1:1,000 of the proposed subdivision, where subdivision is contemplated (separate application required for subdivision);
- ❑ Copies of any previous studies or reports made on the subject property relating to its present condition and suitability for the proposed use/development, e.g. geotechnical reports, site contamination and remediation studies; and
- ❑ Completed Development Proposal Notice Form.

Note: In some circumstances, where a development proposal is relatively simple, the above requested information may be combined on one plan.

5. *Application Fee (GST Exempt Service – GST Reg. No. 103799000)*

1. The fee for residential rezoning applications within the context of the Official Community Plan, shall be \$350.00.
2. The fee for non-residential rezoning applications, within the context of the Official Community Plan, shall be \$500.00

3. The fee for rezoning applications requiring Official Community Plan amendment shall be \$1,000 (\$500 shall be refunded if the Official Community Plan amendment fails).

The application fee should be made payable to the City of Rossland.

6. Application

I, _____, am making an application pursuant to the *Local Government Act* for the above mentioned amendments to the City of Rossland Zoning Bylaw. To the best of my knowledge, the information in support of this application is accurate and complete.

This application is made with my full knowledge and consent.

Date

Registered Owner's Signature

Where the Applicant is not the Registered Owner, the Application must include either the signature of the Registered Owner or a signed letter of authorization from the Registered Owner.

For Office Use Only

___ Application Form duly completed

___ Proof of ownership (title search) received

___ Attachments received

___ Application fee received

___ Application signed by Registered Owner or letter of authorization provided

Date

Signature of Official

Comments: _____